



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

9 January 2025

DIVISION MEMORANDUM

No. 029 s. 2025

**DIVISION EVALUATION OF WORK APPLICATION PLAN FOR
MASTER TEACHERS PROFESSIONAL DEVELOPMENT
PROGRAM 2.0 (MTPDP 2.0)**



To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Public Schools District Supervisors/ Coordinators
Elementary and Secondary Schools Heads
All Others Concerned

1. Relative to Regional Memorandum No. 825, s. 2024, titled **Evaluation of Work Application Plan for Master Teachers Professional Development Program (MTPDP) 2.0**, this Schools Division, informs the concerned Master Teachers regarding the said evaluation which will be conducted on February 17-21, 2025.
2. This WAP Evaluation aims to:
 - evaluate participants' application of learning gained from the Theoretical Phase as reflected in their WAPs;
 - provide participants with the opportunity to share their WAP implementation milestones; and
 - share comments and suggestions for refinement of WAP Portfolios.
3. The list of WAP Evaluators, Master Teachers and the copy of the RM 825, s. 2024 including the evaluation guidelines are attached for reference.
4. The Master Teachers involved in the said activity attended the Master Teachers Professional Development Program (MTPDP) 2.0 last February 6-11, 2024 in Sevilla Hotel, Lucena City.
5. To comply with DepEd Order 9, s. 2005, instead of pulling the Master Teachers out from their classes, each of them is required to submit a 10-minute recorded presentation of the WAP Implementation and WAP Portfolio in this link – bit.ly/WAPIMPLEMENTATIONPRESENTATION on or before February 15, 2025.
6. For queries and assistance, please get in touch with Mrs. Evelyn C. De Sagun and/or Leoncia B. Maramot at SGOD – HRD Section.



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7. Immediate dissemination and strict compliance with this Memorandum is expected.


MARITES A. IBANEZ, CESO V
Schools Division Superintendent 

ECS/2024 Division Evaluation of Work Application Plan for Master Teachers' Professional Development Program
2.0 (MTPDP 2.0)/R2-139984/ 01/09/2025



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LIST OF WAP EVALUATORS

TEAM	MONITORS	SUB OFFICE	Number of Master Teachers to be Evaluated
1	David M. Nuay Mary Jane M. Gonzales Juvy M. Landicho	Nasugbu East-18 Lian -5	23
2	Mario B. Maramot Erickson T. Gutierrez Ginalyn U. Macaraig	Balayan West-7 Tingloy-5 Nasugbu West-10	22
3	Marian L. Arias Maria Melissa M. Ariola Juvy M. Landicho	Balayan East -9 Calaca-12 Tuy-1	22
4	Evelyn C. De Sagun Agrifina A. Dirain Elizabeth S. Andino	Lemery-14 Calatagan-8	22
5	Conie C. Hernandez Leoncia B. Maramot Melanie L. Higuit	Malvar-9 Laurel-14	23
6	Ellienor D. Peña Movita O. Cruzat Cora Samson	Mabini-3 San Pascual-9 Lobo-6 Sta. Teresita-3 Cuenca-2	23
7	Nenita A. Adame Dionisio D. Cruzat Anabel E. Magalona	Bauan East-1 Bauan West-12 Taal-8 San Nicolas-1	22
8	Sarah S. Saguin Jocelyn M. Manset Rodrigo S. Castillo	San Jose-12 Padre Garcia-7 Taysan-4	23
9	Nancy D. Lubis Marivic M. Dimaculangan Jessa S. Guerra	San Juan East-5 San Juan West-7 Talisay-2 Rosario East-4 Rosario West-4	22
10	Eleazar C. Magsino Vanessa a. Bautista Noah P. Duque	Agoncillo-4 Balete-5 Ibaan-7 Mataasnahoy-6	22



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LIST OF MASTER TEACHERS FOR MTPDP 2.0 WAP EVALUATION

NAME OF MASTER TEACHER	SCHOO	SUB-OFFICE
MARIBEL S. MADRIGAL	Bagong Pook Elementary School	Lian
EDELYN V AQUINO	Prenza Elementary School	Lian
JOY D. VALDEZ	Matabungkay National High School	Lian
ANLYN C. PEGA	Lian Central School	Lian
RHEA D. MAGYAYA	Matabungkay National High School	Lian
JOVEN DIMAFELIX	Pingkian Elementary School	Nasugbu East
FERNANDO M. VILLANUEVA	Panuca Elementary School	Nasugbu East
MARIA LOISA A. CABINGAN	Tumalim National High School	Nasugbu East
GRACE F. DELA VEGA	Bilaran Elementary School	Nasugbu East
JOAN KIRBY C ERMITA	Bilaran National High School	Nasugbu East
NENITA T. PALMA	Bilaran Elementary School	Nasugbu East
PRISCILA D. BARCELON	Lumbangan National High School	Nasugbu East
LIBERATA C. ASCUE	Kaylaway Elementary School	Nasugbu East
JOSEFINA R GONZALES	Lumbangan National High School	Nasugbu East
ROSARIO R. NUESTRO	Aga Elementary School	Nasugbu East



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RONALD R. RAMOS	Bayabasan Elementary School	Nasugbu East
JENNIFER A. BENDICIO	Paaralang Elementarya ng Baniilad	Nasugbu East
JUVELYN R. ATIENZA	Bilaran National High School	Nasugbu East
FLORDELIZA C. DELA CRUZ	Lumbangan National High School	Nasugbu East
AMALIA V. AGQUIZ	Lumbangan National High School	Nasugbu East
SHEILA N. ROM	Aga Elementary School	Nasugbu East
ALLAN JOSEPHV. SALANGUIT	Catandaan Elementary School	Nasugbu East
MARIE ANN D. TALAMANTE	Looc Elementary School	Nasugbu East
ZENAIDA C. GARCIA	Dr. Jose A. Alaras Elem. School	Balayan West
PAULINA C. BAGUNAS	Jose T. Unson Memorial Elementary School	Balayan West
MARIA ANA R. LOPEZ	Jose T. Unson Memorial Elementary School	Balayan West
CELESTINA F. LOPEZ	Santol Elementary School	Balayan West
ARSENIA N. LAINEZ	Caloocan Elementary School	Balayan West
AILEEN H. BANAGUAS	Balayan Senior High School	Balayan West
MARICRIS A. CONSUL	Flaviano-Pelagia Pantoja Memorial Elementary School	Balayan West
GREELIE C. FETALCORIN	Calatagan National High School	Calatagan
JOAN C. CRUZ	Calatagan National High School	Calatagan
ALEXANDER A. ALCANTARA	Tanagan Calatagan Batangas	Calatagan
JEMALYN P. EGUIA	Calatagan National High School	Calatagan



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MICHELLE M CABARRUBIA	Calatagan National High School	Calatagan
WILMA A. VERZOSA	Pedro Palacio Sr Memorial L Elementary School	Calatagan
JULIE M. CREDITO	Calatagan National High School	Calatagan
AIZA M. CAUNCERAN	Calatagan National High School	Calatagan
SIVELINA H. MANIQUEZ	Dr. Crisogono B. Ermita Sr. Memorial National High School	Nasugbu West
MA. LUCILA C. GARGULLO	Dr. Crisogono B. Ermita Sr. Memorial National High School	Nasugbu West
RONELL O. VIVAS	Dr. Crisogono B. Ermita Sr. Memorial National High School	Nasugbu West
EMMARUTH P PARIS	Nasugbu West Central School	Nasugbu West
JENELYN V.AALA	Balaytigue Elementary School	Nasugbu West
MONALISA C ESPIRITU	Bunducan Elementary School	Nasugbu West
DARYLL C MENDOZA	Dr. Crisogono B. Ermita Sr. Memorial National High School	Nasugbu West
MYLEN E.ROJALES	Natipuan Elementary School	Nasugbu West
LIWAYWAY C. BROÑOLA	Dr. Crisogono B. Ermita Sr. Memorial National High School	Nasugbu West
MARICEL M. UNAS	Dr. Crisogono B. Ermita Sr Memorial National High School	Nasugbu West
GINA D. MENDOZA	Balayan East Central School	Balayan East
DAISY V. MALCO	Lanatan-Muntingtubig Elementary School	Balayan East
NENITA A. APLON	Lucban National High School	Balayan East



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BABY GILDA G. AQUINO	Balayan National High School	Balayan East
EDNA L. ILAO	Pook Elementary School	Balayan East
OFELIA E. CHUA	Balayan East Central School	Balayan East
LEA M. NOCHE	Balayan National High School	Balayan East
VILMA P. DE LUNAS	Balayan National High School	Balayan East
RICHARD A. BUENAS	Balayan National High School	Balayan East
SOLEDAD M. HERNANDEZ	Calantas Elementary School	Calaca
LEO RYAN D. TENORIO	Dacanlao G. Agoncillo National High School	Calaca
MARIA EDWHENA M. ARAJA	Pedro A. Paterno National High School	Calaca
DIANA M. ONAL	Baclas Elementary School	Calaca
EDHEN D. VERGARA	Dacanlao Gregorio Agoncillo National High School	Calaca
JESSICA P. CATAQUIZ	Dacanlao G. Agoncillo National High School	Calaca
MAY C. ABAD	Dacanlao G. Agoncillo National High School	Calaca
MARIA ISABEL M. CASANOVA	Dacanlao Gregorio Agoncillo National High School	Calaca
GLORIA C. SALAZAR	Dacanlao Gregorio Agoncillo National High School	Calaca
MA. EVA D. MARASIGAN	Pedro A. Paterno National High School	Calaca
JESSIE M. DE JOYA	Dacanlao G. Agoncillo National High School	Calaca
MA. CECILIA I. GARCIA	Cahil National High School	Calaca
ALEX M. ANONUEVO	Jose Lopez Manzano National High School	Tuy
MOPHEL E. SALES	Dona Matilde Memorial Elementary School	Lemery



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MARIA L. DE CASTRO	Payapa Elementary School	Lemery
BONIFACIA B. VILLAVICENCIO	Talaga Elementary School	Lemery
JULIE ANNE C. FRANE	Tubuan Elementary School	Lemery
CORAZON C. CASTILLO	San Isidro Labac Elementary	Lemery
MARYROSE M. HAPLAG	Dita Elementary School	Lemery
REYES, SUSANA DE CASTRO	Sinisian Elementary School	Lemery
LANIZA C. BITANG	Arumahan Elementary School	Lemery
ROSE D. MALABANAN	Gov. Feliciano Leviste Memorial National High School	Lemery
ANDREA M. GABRIEL	Gov. Feliciano Leviste Memorial National High School	Lemery
RODERICK M. ALVAREZ	Governor Feliciano Leviste Memorial National High School	Lemery
JENNIE LYN A. CAROLINO	Payapa Ibaba Elementary School	Lemery
MARIAFE G. JULONGBAYAN	Rizal College of Taal	Lemery
MARCELA C. VILLANUEVA	Payapa Elementary School	Lemery
BARBARA B. EVANGELISTA	Banalo Elementary School	Tingloy
GLENDA B. REGALA	Talahib Elementary School	Tingloy
KATHERINE JOYCE P. AGUILAR	Gamaw Elementary School	Tingloy
MAE BERNADINE A. ROMANO	Tingloy Central School	Tingloy
ROSHIEL D. BAGON	Tingloy Central School	Tingloy
CRISELDA R. CARMONA	Lagadlarin /Olo - Olo Elementary School	Lobo
RAZEL D. ABE	Biga Elementary School	Lobo
SHIELA A. ILAGAN	Malabrigo Elementary School	Lobo



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EVELYN M.GAMBOA	Masaguitsit-Banalo National High School	Lobo
GLENDA D. DUEÑAS	Masaguitsit-Banalo National High School	Lobo
ALONA M. GUICO	Jaybanga Elementary School	Lobo
LIGAYA G. MENDOZA	Gasang Elementary School	Mabini
LAARNI M. DIMAUNAHAN	Anselmo A. Sandoval Memorial National High School	Mabini
ZOILA A.ESCALONA	Anselmo A. Sandoval Memorial National High School	Mabini
LOVEREALJOY A. LOPEZ	San Pascual National High School	San Pascual
MARIVEN C. PANOPIO	Laurel Elementary School	San Pascual
EMELIE O. MARQUEZ	San Pascual Central School	San Pascual
AILEENE A. BAUAN	San Antonio Elementary School	San Pascual
NACIANO . CORTEZ	San Pascual Central School	San Pascual
LAWRENCE B. AYTONA	San Pascual National High School	San Pascual
JAYSON A. SIGLOS	San Pascual National High School	San Pascual
EDNA G. PANGANIBAN	San Pascual National High School	San Pascual
GRACIA C. ILAGAN	San Pascual National High School	San Pascual
GLEN DE CASTRO MENDOZA	Sta. Teresita National High School	Sta. Teresita
GINA MAXIMA M.VALENCIA	Sta. Teresita National High School	Sta. Teresita
DONABELLE S.TRIMOCHA	Sta. Teresita National High School	Sta. Teresita
CHERYL D. MONTENEGRO	Cubamba-Gahol Integrated School	Taal
MELANIE A DE SAGUN	Taal National High School	Taal



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SHERRYL N. HERNANDEZ	Taal National High School	Taal
MARIEL C. MAYUGA	Taal National High School	Taal
CHARITY B. ILAGAN	Taal National High School	Taal
MACARIA P. MANGUERRA	Taal Senior High School	Taal
JAILEEN M. ATIENZA	Latag Elementary School	Taal
BERNADETTE H. ATIENZA	Cultihan- Bolbok Elementary School	Taal
BELEN A. CABRAL	Manghinao Elementary School	Bauan East
EDNA B. BAGTING	Bauan Technical Integrated High School	Bauan West
DAISY M. AGBAY	As-Is Integrated School	Bauan West
ANNALISA C BURI	Manalupang-San Vicente Elementary School	Bauan West
FLORENTINA A. DE QUINA	West Bauan Central School	Bauan West
CHRIS B. DE JESUS	Bauan Technical Integrated High School	Bauan West
CARMELO C. CARPIO	Bauan National Agricultural and Vocational High School	Bauan West
REYLYNE L. DEREZ	Sta Maria- San Pedro Elementary School	Bauan West
RIZA T. DE VILLA	Bauan Technical Integrated High School	Bauan West
CRISTIE D.PUNZALAN	Bauan Technical High School	Bauan West
SHERYLL A. TAROMA	West Bauan Central School	Bauan West
BABY KRISTIN S. CAGUETE	Bauan Technical Integrated High School	Bauan West
JOHN JORDAN A. AGITO	Bauan Technical Integrated High School	Bauan West
ROLAND V. CALABIA	Maabud National High School	San Nicolas



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LEOVINA D. GARCIA	Bugaan Integrated School	Laurel
MARITES A. LANDICHO	Pantay Elementary School	Laurel
MARY ETHEL S. PUNZALAN	Paliparan Elementary School	Laurel
SHERYLL C. DIOMAMPO	San Gabriel Elementary School	Laurel
MABEL H. DIOMAMPO	Wenceslao Trinidad Memorial National High School	Laurel
JOSELYN C. VEGA	Balakilong Integrated School	Laurel
JULIAN G. GAMO	Martin Esperanza Elementary School	Laurel
MAIDA D. CABATO	As-Is Elementary School	Laurel
FAUSTINA A. SIERRA	Wenceslaotrinidad Memorial National High School	Laurel
EDLYN I. MAGSINO	Wenceslao Trinidad Memorial National High School	Laurel
ADELAIDA D. MAYUGA	Molinete Elementary School	Laurel
CELERINA M. AGOJO	Berinayan Elementary School	Laurel
AMALIA M. CALINISAN	Wenceslao Trinidad Memorial National High School	Laurel
ROSE ANNE V. PARANE	Payapa National High School	Laurel
PAMELA AMOR E. SIMAN	Malvar School of Arts And Trade	Malvar
MYLENE M. PANGHULAN	Malvar School of Arts And Trade	Malvar
MYLA M. NOVENO	Malvar Central School	Malvar
NANCY T. VALENCIA	Bagong Pook Elementary School	Malvar
MARICEL A. DEL MUNDO	Santiago National High School	Malvar
MEYLEN M DELA CRUZ	Luta Elementary	Malvar



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	School	
JENNEEFER T. MALABANAN	San Juan Elementary School	Malvar
LORNA B. RECINTO	Malvar School Of Arts And Trade	Malvar
SITTI NURHATI H. ALQUIZALAS	San Pedro 1 Elementary School	Malvar
EDLYN P. MANIMTIM	Quiling Elementary School	Talisay
PRECILA A. NATANAUAN	Quiling Elementary School	Talisay
PERLA T. PAÑA	Coliat Elementary School	Ibaan
NORLIZA C. TIEMSEM	Ibaan Central School	Ibaan
EMMA M. CANTOS	Sabang Elementary School	Ibaan
JUVY P. REYES	Dr. Juan A. Pastor Integrated National High School	Ibaan
RACHEL M. PURI	Sto.Nino Elementary School	Ibaan
VILMA M. VILLAMIN	Dr. Juan A. Pastor Integrated National High School	Ibaan
RAYMUND L. TORINO	Dr. Juan A. Pastor Integrated National High School	Ibaan
MARY ROSE C. MATIBAG	San Felipe Elementary School	Padre Garcia
JAY L. ESCALERA	Padre Garcia Integrated Nhs	Padre Garcia
ARLENE M. MARASIGAN	Anacleto Villanueva Elementary School	Padre Garcia
ALJUN D. DE CHAVEZ	Padre Garcia Integrated National High School	Padre Garcia
MARYJANE R. CALABIA	Padre Garcia Integrated National High School	Padre Garcia
MARISOL S. AWATIN	Pansol Integrated National High School	Padre Garcia
LENIE R. TUMAMBING	Padre Garcia Integrated National High School	Padre Garcia



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CHERRELYN V. ATIENZA	Balagtasin Elementary School	San Jose
EVANGELINA J. BRIONES	Lapolapo Elementary School	San Jose
MELINDA A. LIAO	Tugtug Elementary School	San Jose
GLORINA K. OCBIAN	Florencia A. Masilungan Memorial Elementary School	San Jose
PRIMITIVO T MASIKAT JR	Roman Ozaeta Memorial School	San Jose
LAURA A.DIMACULANGAN	Salaban Elementary School	San Jose
CARMELA M. ATIENZA	Marcos Espejo Integrated School	San Jose
NICOLAS C. GARING	Pinagtungulan Elementary School	San Jose
MARILOU C. MASAKAYAN	Roman Ozaeta Memorial School	San Jose
SALOME C FLAVIER	Taysan National High School	San Jose
ADELAIDA R. HIDALGO	Benigna Dimatatac Memorial Elementary School	San Jose
VERTUCIO, VIRGINIA P.	Taysan National High School	San Jose
LIZA I. NUAY	Baybayin Elementary School	Rosario East
IMELDA M. REYES	Rosario East Central School	Rosario East
LISA M. DEL MUNDO	Rosario East Central School	Rosario East
JERLYN F. ZARA	Bagong Pook Elementary School	Rosario East
VICKY C. ALDAY	Rosario West Central School	Rosario West
MARILOU R. MEDRANO	Rosario Integrated National High School	Rosario West
ELIZABETH C. ROSITA	Bulihan Elementary School	Rosario West
LUTGARDA B. MAGADIA	Mayuro Elementary School	Rosario West



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JULIETA S. DEDUQUE	Tipas Integrated National High School	San Juan East
EVELYN E. REÑA	Calubcob I National High School	San Juan East
SHERWIN WILLA M. VILANO	Tipas Integrated National High School	San Juan East
LENNY P. SALIGAO	Aplaya Elementary School	San Juan East
EDISON S. SALIGAO	San Juan East Central School	San Juan East
KENNEDY G. SALIMO	Don Eulogio Luistro Elementary School	San Juan West
PRISCILA D MICO	Buhaynasapa Integrated National High School	San Juan West
JOHN RYAN S.L. GUTIERREZ	Buhaynasapa Integrated National High School	San Juan West
EDISON M. BAEZ	Libjo Sapangan Elementary School	San Juan West
MARY ROSE H. GALIT	Paaralang Elementarya Ng Pal-Sico	San Juan West
LETICIA B.CANAMAN	Sapangan Elementary School	San Juan West
GERALDINE M. EVANGELIO	Paaralang Elementarya ng Escribano	San Juan West
GLECY LYNN A. EBREO	Bilogo Elementary School	Taysan
MARIA LOURDES A. ROXAS	Dagatan Integrated National High School	Taysan
JESUSSA JUDEE B. HERNANDEZ	Dagatan Elementary School	Taysan
LUZ H. AMORES	Dagatan Integrated National High School	Taysan
MADETH E. MEDINA	Coral Na Munti National High School	Agoncillo
ARLENE A. CRISTINO	Coral Na Munti National High School	Agoncillo
GAY N. VILLANUEVA	Coral Na Munti National High School	Agoncillo
RHODORA S. HUMARANG	Agoncillo Central School	Agoncillo



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ROSE INGRID SALVACION L. CATINOY	Malabanan Elementary School	Balete
ROSEGELLY S. DEL MUNDO	Malabanan Elementary School	Balete
ANNALIZA A. DE SAGUN	Balete Central School	Balete
DAISY E. CABISCUELAS	Cesar Oroña Elementary School	Balete
ANALYN K. ORTEGA	Emilia L. Malabanan Integrated School	Balete
SHARON L. HARINA	Fermin La Rosa National High School	Cuenca
JOSE S. MARASIGAN	Fermin La Rosa National High School	Cuenca
MARYANNE S. TIBAYAN	Bayorbor National High School	Mataasnakahoy
NORA B. DE ROXAS	Mataasnakahoy National High School	Mataasnakahoy
NANCY R. MANALO	Paaralang Elementarya Ng Kinalaglagan	Mataasnakahoy
CHARITY M. REYES	Bayorbor Elementary School	Mataasnakahoy
CHARITO M. RECIO	Mataasnakahoy National High School	Mataasnakahoy
LUISITA B JIMENA	Mataasnakahoy National High School	Mataasnakahoy

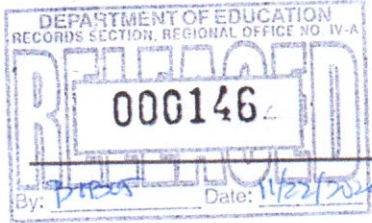


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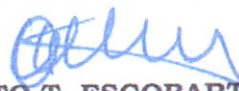
18 November 2024

Regional Memorandum
No. 825 s. 2024

EVALUATION OF WORKPLACE APPLICATION PLAN FOR MASTER TEACHERS PROFESSIONAL DEVELOPMENT PROGRAM (MTPDP) 2.0

To: **Schools Division Superintendents**

1. To evaluate the change in participants' behavior and their application of learning gained from the Theoretical Phase of **Master Teachers Professional Development Program 2.0 (MTPDP 2.0)** this Office, through the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAP R), informs the concerned regarding the **Evaluation of Workplace Application Plans (WAPs) for MTPDP 2.0**.
2. Specifically, the activity aims to:
 - a. evaluate participants' application of learning gained (Level 3 of Kirkpatrick's Monitoring and Evaluation Model) from the Theoretical Phase as reflected in their WAPs;
 - b. provide participants with the opportunity to share their WAP implementation milestones; and,
 - c. share comments and suggestions for refinement of WAP portfolios.
3. The guidelines on the WAP evaluation are attached to this Memorandum. Evaluation results must be submitted to this Office through HRDD-NEAP R on or before **March 31, 2025**, through **tinyurl.com/WAPEvalSubmission**.
4. For queries and assistance, please email Jisela N. Ulpina, OIC-Chief, or Bryan A. Pobe, Education Program Supervisor, at **hrd.calabarzon@deped.gov.ph**.
5. Immediate compliance with this Memorandum is instructed.


ATTY. ALBERTO T. ESCOBARTE, CESO II
Regional Director

06/ROH6/ROH1



Address: Gate 2, Karangalan Village, Cainta, Rizal
Telephone No.: 02-8682-2114
Email Address: region4a@deped.gov.ph
Website: depedcalabarzon.ph



GUIDELINES ON THE EVALUATION OF WORKPLACE APPLICATION PLANS (WAP) FOR MASTER TEACHERS PROFESSIONAL DEVELOPMENT PROGRAMS

I. INTRODUCTION

The **Master Teachers Professional Development Program 2.0 (MTPDP 2.0)** focuses on developing and enhancing the identified professional development (PD) needs and priorities of new Master Teachers in the Region based on the Philippine Professional Standards for Teachers (PPST) domains, strands, and indicators that enable them to implement the curriculum and mentor or coach their colleagues effectively.

By the end of this PD program, they should have acquired and demonstrated an in-depth understanding of identified PPST indicators through developing and implementing a workplace application plan (WAP) aimed at leading change through effective curriculum implementation toward improved learning outcomes.

Specifically, they should have:

1. articulated positive and non-violent discipline policies and procedures to ensure a learning-focused environment and share among colleagues actual school scenarios related to positive and non-violent discipline policies and procedures to ensure a learning-focused environment;
2. evaluated and:
 - a. modeled exemplary practices in content knowledge application within and across curriculum teaching areas;
 - b. led colleagues in evaluating differentiated strategies to enrich teaching practices that address learners' differences in gender, needs, strengths, interests, and experiences;
 - c. led initiatives in the evaluation of assessment policies and guidelines that relate to the design, selection, organization, and use of effective diagnostic, formative, and summative assessment consistent with curriculum requirements; and
 - d. provided advice on, and mentor colleagues in the effective analysis and use of learner attainment data

II. PARTICIPANTS

Participants in the PD program were newly appointed Master Teachers with 0-3 years of experience as a Master Teacher from Key Stage 1 to 4 and who are under Career Stage 3 of the PPST.

The participants underwent two phases of the PD program, namely, the *Theoretical Phase* and the *Practicum Phase*. In the *Theoretical Phase*, the participants were engaged in sessions during the Division Rollout that enabled them to gain a clear understanding of the identified PPST indicators, acquire strategies and practices in leading change toward effective curriculum implementation, and develop a WAP. Further, in the *Practicum Phase*, they were able to implement the WAP which allowed them to apply their significant learning in their classrooms and schools.

III. EVALUATION OF WORKPLACE APPLICATION PLANS (WAPs)

In the evaluation of the WAP portfolio, the participants shall get at least a grade of **80%** to pass; otherwise, suggestions will be provided to refine or improve the WAP Portfolio. The evaluation shall be based on the following criteria:

Criteria	Points
Responsiveness to the Needs (The extent to which the implementation of WAP has clearly shown how it addressed the needs of the learners/school/ organization.)	4
Application of Learning Gained from the Training (The extent to which the target learning competency/ies in the WAP were demonstrated completely.)	4
Efficiency of Implementation of Action Plan/WAP (Expressed in terms of results of WAP implementation that have reached maximum quality and efficiency and made the participant more competent and committed.)	4
Achievement of the WAP Objectives (The extent to which the participant has confidently demonstrated the target competencies and realized all the success indicators in the WAP.)	4
Enhancement of Competency (The extent to which the implementation of WAP has manifested how competency-focus was enhanced.)	4
Integration of Competencies in Work Performance (The extent to which WAP has become helpful in improving performance (maximized in the IPCRF rating)	4
Demonstration of Competencies (The extent how participant has consistently demonstrated the competencies during the implementation of WAP)	4
TOTAL	Score/28x100

IV. GUIDELINES FOR WAP EVALUATION

The following are the guidelines and the requirements that need to be prepared and submitted for the WAP evaluation:

1. Each participant (Master Teacher) shall submit the accomplished and signed **WAP Portfolio** to the Schools Division Office through the Human Resource Development Section (HRDS). Failure to submit the portfolio on the deadline set by the SDO means non-inclusion in the evaluation. The following are the important links for reference:

Template for WAP Portfolio	tinyurl.com/MTPDPWAPPortfolio
WAP Evaluation Tool	tinyurl.com/MTPDPWAPEvalTool
WAP Templates	tinyurl.com/MTPDPWAPTemplates

2. Evaluation of WAP portfolios submitted by participants shall be based on the criteria. These criteria must be presented and described to them before submitting their portfolios for them to have a clearer understanding of the areas to be evaluated. An online orientation will be helpful.
3. Submission of WAP Portfolio should be in electronic or pdf format. Submission links must be created and disseminated through a memorandum.
4. Each evaluation team must be composed of the following:
 - a. CID Chief/Education Program Supervisor/Public Schools District Supervisor
 - b. SGOD Chief/Education Program Supervisor/SEPS M&E
 - c. SEPS/EPS II- HRDS
 - d. School Head/Head Teacher
5. Pulling out master teachers from their classrooms during class days and hours for WAP evaluation is prohibited in compliance with DepEd Order 9, s. 2005 titled *Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*.
6. SDOs are encouraged to employ modalities or mechanisms for WAP evaluation such as requesting teachers to present (synchronously or through recorded presentation) before evaluation, facilitating purely online submission and evaluation, and others that may be deemed feasible.

Keep Good

7. Participants shall be informed regarding the evaluation results through a memorandum or any other available means of dissemination.

8. Meals and other relevant expenses relative to WAP evaluation can be charged against the HRD Fund (INSET or Program Support Fund) subject to Program Management Information System (PMIS) requirements and the usual accounting and auditing rules and regulations. Utilization of the said fund must be based on existing guidelines stipulated in DepEd Order No. 30, s. 2021 titled *Multi-Year Implementing Guidelines on the Allocation and Utilization of the Human Resource Development Fund for Teachers and School Leaders*.

V. ROLES AND RESPONSIBILITIES

The following are the roles and responsibilities of the Regional Office, Schools Division Offices, and Schools:

a. Regional Office

- i. Ensure that guidelines for WAP evaluation are provided;
- ii. Provide templates and evaluation tools to Schools Division Offices;
- iii. Consolidate evaluation results from Schools Division Offices to finalize Level 3 Evaluation Report; and
- iv. Submit Level 3 Evaluation Report of MTPDP 2.0 to NEAP Central Office.

b. Schools Division Office

- i. Ensure that templates for the WAP Portfolio and submission links are provided to the participants;
- ii. Set deadlines for submission and evaluation;
- iii. Create evaluation teams and assign members based on the composition indicated above;
- iv. Evaluate the WAP portfolios of participants based on criteria and using the evaluation tool provided by the Regional Office;
- v. Submit to the Regional Office, through HRDD-NEAPR, the list of participants who passed the evaluation; and
- vi. Issue Certificate of Completion to participants who passed the evaluation. The template can be accessed through <https://tinyurl.com/MTPDPCertCompletion>

c. Schools

- i. Provide technical assistance to participants in the preparation of the WAP portfolio and necessary attachments.

VI. MONITORING AND EVALUATION

The conduct of the WAP evaluation will be monitored by the Human Resource Development Division-National Educators Academy of the Philippines in the Region (HRDD-NEAPR) and the Quality Assurance Division (QAD).